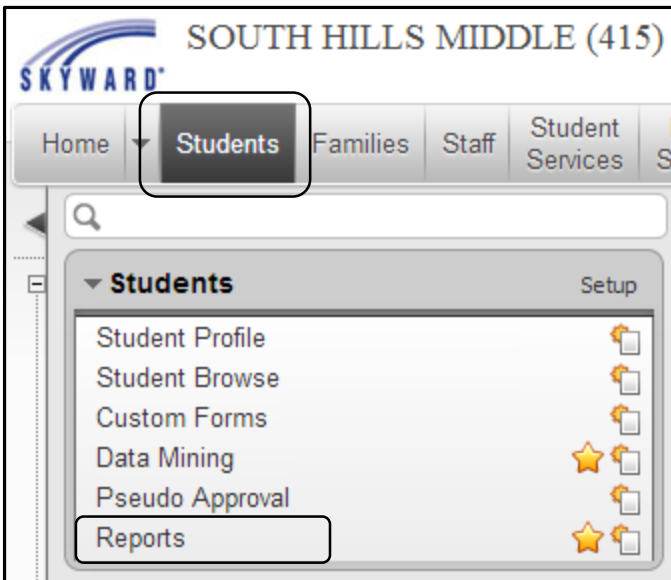
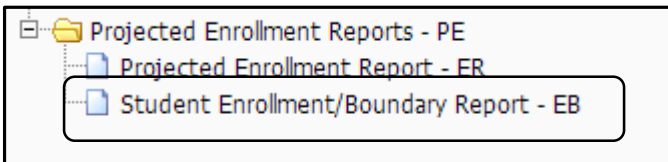


## Next Year's Students Report

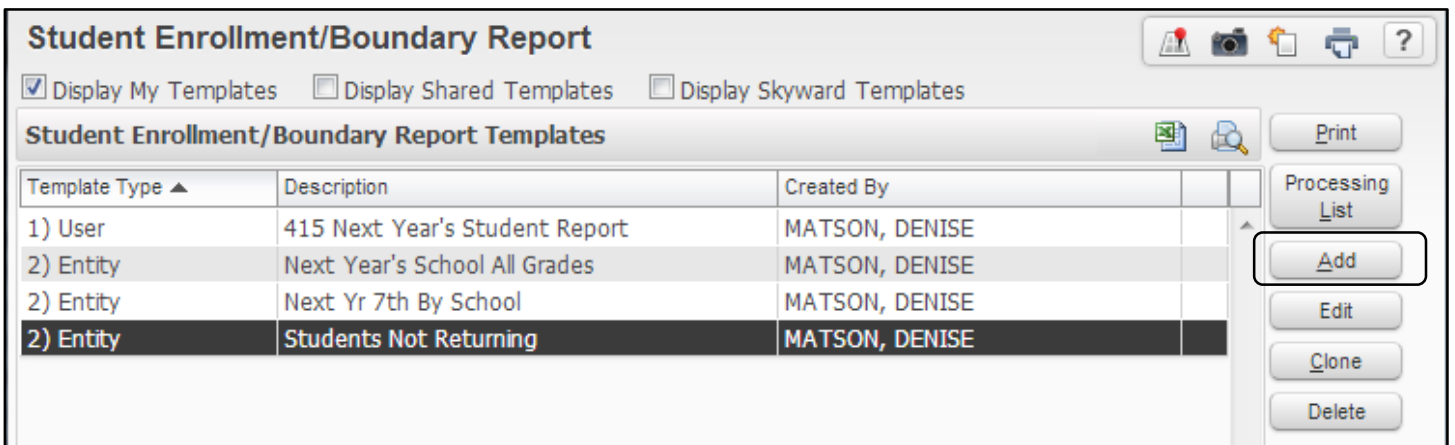
To determine who will be attending your school during the next school year, go to **Skyward Student**, and under the **Students tab**, go to **Reports**.



Under **Projected Enrollment reports**, choose **Student Enrollment/Boundary Report**.



Click **Add**. (Once you add a report, any additional changes can be done with the Edit button.)



Name your report.

**Student Enrollment/Boundary Report Ranges**

Template Settings

\* Template Description: **Next Year's Students**

Share this template with other users in entity 415

Print Greenbar

6 Lines Per Inch  8 Lines Per Inch

Save

Save and Print

Sort

Page By

**Student Ranges**

Low High

Entity:    All Schools

Student Key:    All Calendars

Student Type:    All Boundary Reasons

Grade/Grad Yr:

**CY Status** **NY Status** **Boundary**

Active  Inactive  Both

Active  Inactive  Both

Current Year  Next Year

**Print Exceptions Only**

Current school is different than promote school

Current school is different than boundary school

Promote school is different than boundary school

**Student Ranges:**

- Entity – Your Entity Id should appear here
- All Schools – Leave the checkmark in All Schools
- Student Key – Leave low blank and high with all Z's
- All Calendars – Leave the checkmark in All Calendars
- Student Type – Leave low blank and high with all Z's
- All Boundary Reasons – Leave the checkmark in All Boundary Reasons
- Grade/Grad Yr: - You can enter 06 to 06 for incoming 7<sup>th</sup> graders, 09 to 09 for incoming Sophmores, or leave blank for a list of ALL students attending your school next year
- CY Status – Both
- NY Status – Active
- Boundary – Current Year

**School Ranges**

Low High Limit range within specified cluster Cluster:

Boundary School:

Promote To School:

Current School:

**School Ranges:** Leave this entire section as is, with the low ranges blank and the high ranges with all Z's.

**Print Options**

Totals Only   
 Print Boundary Override Reason Code   
 Print Boundary Override Reason Legend  
 Details Only   
 Print Birthdate  
 Both   
 Print Family ID  
 Print Phone Number   
 Print Confidential Phone Nbr  
 Print Address

**Student ID**

Name Key  
 Other ID

**Print Options:**

- Totals Only – If you want numbers, but no name detail
- Details Only – If you want names, but no number totals
- Both – If you would like names and number totals per grade
- Print Boundary override Reason Code or Reason Legend – Leave blank
- Print Birthdate – Can check if you want the birthdate listed
- Print Family ID – Can check if you want the family ID to print
- Print Phone Number – Can check if you want the phone number on the report
- Print Address – Can check if you want the address to print on the report
- Student ID – Check mark if you want the Other ID to print on the report

Once you have chosen your print options, click **Sort**.

**Student Enrollment/Boundary Report Ranges**

**Template Settings**  
\* Template Description:   
 Share this template with other users in entity 415  
 Print Greenbar  
 6 Lines Per Inch   
 8 Lines Per Inch

Report Title:  ?

**Student Ranges**

**Sort Order**

Move	Field	Select
	Current School	<input checked="" type="checkbox"/>
	Grade	<input checked="" type="checkbox"/>
	Student Name	<input checked="" type="checkbox"/>
	Entity	<input type="checkbox"/>
	Race	<input type="checkbox"/>
	Gender	<input type="checkbox"/>
	Promote To School	<input type="checkbox"/>
	Boundary School	<input type="checkbox"/>
	Boundary Override Reason	<input type="checkbox"/>

Choose how you would like the report to be sorted and click **OK**.

Click **Total By**.

**Student Enrollment/Boundary Report Ranges**

Template Settings

\* Template Description:

Share this template with other users in entity 415

Print Greenbar

6 Lines Per Inch  8 Lines Per Inch

Report Title:

Buttons: Save, Save and Print, Sort, Page By, **Total By**, Back

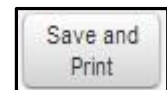
Choose how to list your totals, and click **Save**.

**Total By Selection**

	Include	Description ▲
1	<input type="checkbox"/>	Current School
2	<input checked="" type="checkbox"/>	Grade
3	<input type="checkbox"/>	Student Name

Buttons: Save, Back, Select All 3 Records, Deselect All 3 Records

Once you have entered all of your report Template Settings, press **Save and Print**.



The report will begin processing.

**Processing Request**

Reading student info.  
student/1cnrpe04.p  
Run Time: 00:00:01

Buttons: My Print Queue, Back

Once the report has finished processing, click **View Report**. (You may also click the **Back** button and return to the report at a later time, by entering the Print Que from any menu page.)

**Request Complete**

Student Enrollment/Boundary Report - Next Year's Students has finished processing.

Buttons: View Report, Back

Example of report:

1cnrpe04.p 03-2  
05.13.10.00.02-10.2

SOUTH HILLS MIDDLE

01/13/14

Page:1  
10:27 AM

STUDENT ID	NAME	GR	G	ETH	SCH	SCH	SCH	SCH	STS	STS	CAL	ADDRESS	
Promote To School 109													
9476		06	M	C	415	415	109	109	I	A	415	15166 S	84065
947		06	M	C	415	415	109	109	I	A	415	15166 S	84065
838	RY A.	06	M	C	415	415	109	109	I	A	415	14424 S	065
949	M.	06	M	C	415	415	109	109	I	A	415	14035 S	BLUFFDA
833	GH	06	F	C	415	415	109	109	I	A	415	13868 S	065
836		06	M	C	415	415	109	109	I	A	415	15599 S	ALE UT 8
946	RA	06	F	H	415	415	109	109	I	A	415	2725 W C	DALE UT
834	AY	06	M	C	415	415	109	109	I	A	415	2409 W S	ALE UT 8
948	R.	06	M	C	415	415	109	109	I	A	415	1810 W F	UT 840
834		06	M	C	415	415	109	109	I	A	415	3543 W I	065
947	DEN	06	M	C	415	415	109	109	I	A	415	1437 W C	84065
949	N.	06	F	C	415	415	109	109	I	A	415	14647 S	ALE UT 8
840		06	F	C	415	415	109	109	I	A	415	14755 S	065
838	RY	06	M	C	415	415	109	109	I	A	415	1503 W M	UT 8406
834	ASHLEY	06	F	C	415	415	109	109	I	A	415	2683 W I	55C
834	CARSON	06	M	C	415	415	109	109	I	A	415	2295 W S	ALE UT 8
948	S.	06	M	C	415	415	109	109	I	A	415	14548 S	UT 840
834		06	F	C	415	415	109	109	I	A	415	2614 W F	UT 84065
834	L	06	M	C	415	415	109	109	I	A	415	4031 W F	84065C
948	E.	06	F	C	415	415	109	109	I	A	415	941 W GF	LE UT 84
834	J.	06	M	C	415	415	109	109	I	A	415	13747 S	84065C
834	TT J.	06	M	C	415	415	109	109	I	A	415	15385 S	065
834	L.	06	F	C	415	415	109	109	I	A	415	1560 W I	065
834	Y P.	06	F	C	415	415	109	109	I	A	415	1560 W I	065
834	TT	06	M	C	415	415	109	109	I	A	415	14484 S	ALE UT 8
829	DAN A.	06	M	C	415	415	109	109	I	A	415	2293 W T	UT 840
834		06	F	C	415	415	109	109	I	A	415	14095 S	UT 840
834	I M.	06	M	C	415	415	109	109	I	A	415	2257 W I	55C
830		06	F	B	415	415	109	109	I	A	415	2356 W T	UT 840
826		06	M	B	415	415	109	109	I	A	415	2356 W T	UT 840
948	OB C.	06	M	C	415	415	109	109	I	A	415	1598 W S	LE UT 84
835	NGI	06	M	P	415	415	109	109	I	A	415	14035 S	BLUFFDA
834	BY K.	06	F	C	415	415	109	109	I	A	415	2508 W I	065
948		06	M	C	415	415	109	109	I	A	415	1211 W M	065
834	N M.	06	F	C	415	415	109	109	I	A	415	3987 W D	ON UT 84
834		06	F	C	415	415	109	109	I	A	415	13671 S	UT 84065
834	M.	06	M	C	415	415	109	109	I	A	415	2620 W I	065
83428	TON A.	06	M	C	415	415	109	109	I	A	415	2075 W OAK	UT 84065