

Jordan School District

REQUEST FOR PERMANENT RECORDS

Student's Name

Birthday

Grade

School Last Attended

Address, City, State, Zip

- Please forward, for the above named student, all records not requiring parent approval to the school listed below.
- In compliance with the Family Education Rights and Privacy Act of 1974 which requires consent for the release of certain information, I hereby give consent for you to release, to the school listed above, the records and reports I have initialed:

Special Education Records

Psychological Reports

Other as Indicated _____

PLEASE FORWARD SCHOOL RECORDS TO:

Name of School

Address, City, State, Zip

Signature of Parent (or student, if over 18 or married)

Date

Active Military: Yes No

Permanent records should only be transferred to the receiving school after a written request is received from the receiving school. Records must be sent within 30 days of request, and within 10 days of a request for a military child's records. JSD Policies AS60, AS61

FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31): Other schools to which a student is transferring.