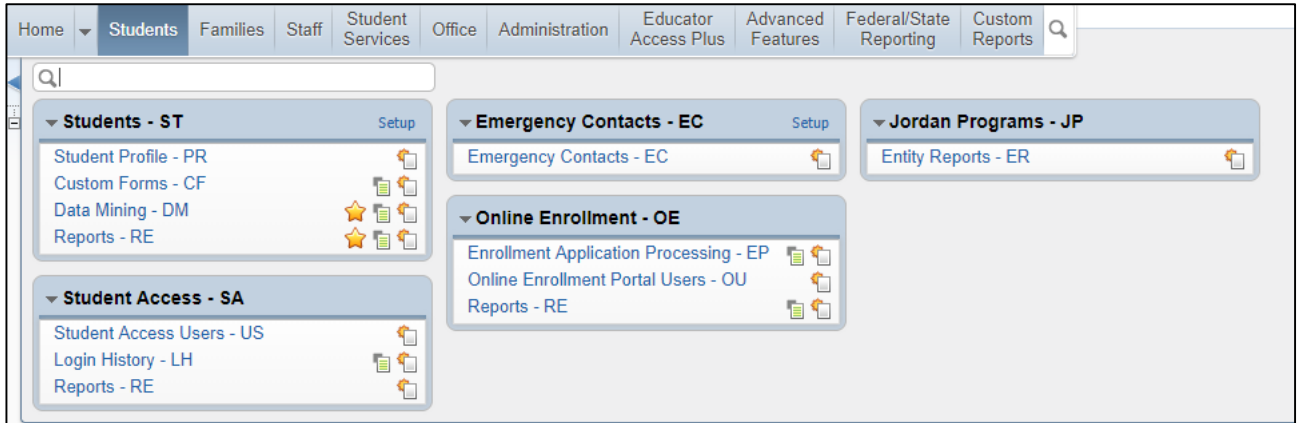


# Student Enrollment Count by Entity

The Student Enrollment Count by Entity report is the official Jordan District report used to determine an accurate accounting of student enrollment; both regular enrollment and special education enrollment. This report should be used anytime someone requests the enrollment count for your school.

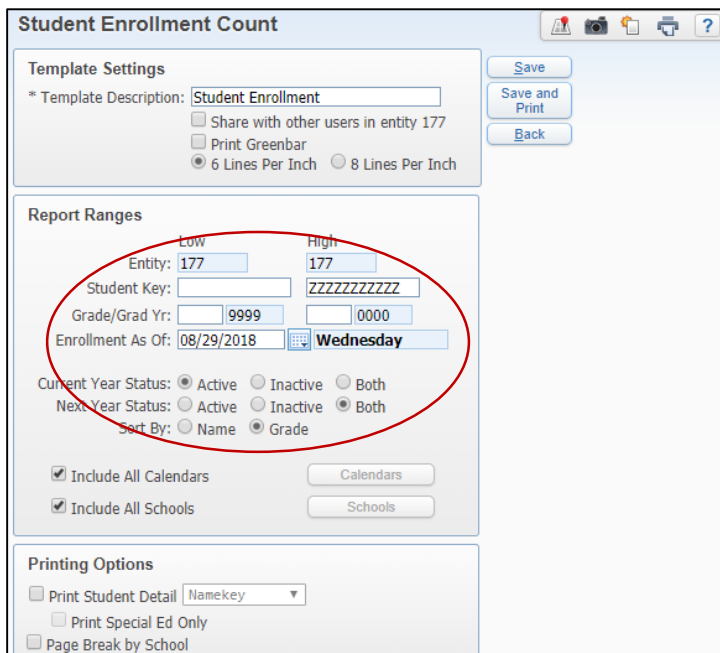
To run the Student Enrollment Count by Entity, go to **Skyward Student**, and under the **Students** tab, click **Jordan Programs**, and **Entity Reports**.



Once on Entity Reports, click **Student Enrollment Count by Entity**.



To run the report for **the current year**, enter the ranges as shown below, with the necessary “as of” date. Choose **Print Student Detail** to print each student’s detail if necessary, or leave unchecked for totals only. Click **Save and Print**.



An example report for the **current year**:

1stuenrollscl.p 07-4 05.18.06.00.03		Jordan School District Student Enrollment Count Report			08/16/18		Page:1 4:43 PM	
As of Date: 08/29/2018 Entities: 177 - 177								
School	Grade	Home + Hospital		Cluster	Special School	Resource	Regular	Total
		Self-Contained (C,F,D)	(G,I)					
BUTTERFIELD CANYON ELEMEN	0	0	0	0	0	0	160	160
	1	0	0	0	0	13	113	126
	2	1	0	0	0	12	141	154
	3	0	0	0	0	11	131	142
	4	0	0	0	0	13	135	148
	5	0	0	0	0	13	132	145
	6	1	0	0	0	11	135	147
<b>TOTAL</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>73</b>	<b>947</b>	<b>1022</b>

\*\*\*\*\* End of report \*\*\*\*\*

**Note for Elementary Schools:** Students with an “H” record have not had a special education status removed. They are not included in the count, so add these students to your kindergarten totals. The Special Education department will remove the “H” status as the year progresses.

**Next Year’s Students:** It is also possible to run the report for an enrollment count of next year’s students. The screen set up is shown below.

### Student Enrollment Count

**Template Settings**

\* Template Description:

Share with other users in entity 177

Print Greenbar

6 Lines Per Inch  8 Lines Per Inch

[Save](#)

[Save and Print](#)

[Back](#)

**Report Ranges**

Entity:  Low  High

Student Key:

Grade/Grad Yr:

Enrollment As Of:

Current Year Status:  Active  Inactive  Both

Next Year Status:  Active  Inactive  Both

Sort By:  Name  Grade

Include All Calendars

Include All Schools

**Printing Options**

Print Student Detail

Print Special Ed Only

Page Break by School

Asterisk (\*) denotes a required field